



# Heath Hayes Academy

## Remote Education – Online learning

## Accessing Microsoft Teams



### Logging in to Microsoft Teams

Your school email address and password.

Year	Email	Password
Rec	20FIRSTNAME@heathhayesacademy.co.uk	Please see your child's diary.
1	19FIRSTNAME@heathhayesacademy.co.uk	
2	18FIRSTNAME@heathhayesacademy.co.uk	
3	17FIRSTNAME@heathhayesacademy.co.uk	
4	16FIRSTNAME@heathhayesacademy.co.uk	
5	15FIRSTNAME@heathhayesacademy.co.uk	
6	14FIRSTNAME@heathhayesacademy.co.uk	

Downloading/opening Microsoft Teams.

Via a tablet/ipad/mobile device

Search 'Microsoft Teams' in your app or play store and download the app.



Via a computer/laptop

1. Open your preferred internet browser.
2. Log in using your account details provided by school.
3. When presented with the option to download Teams or use the web app, either download, or continue using the web browser.



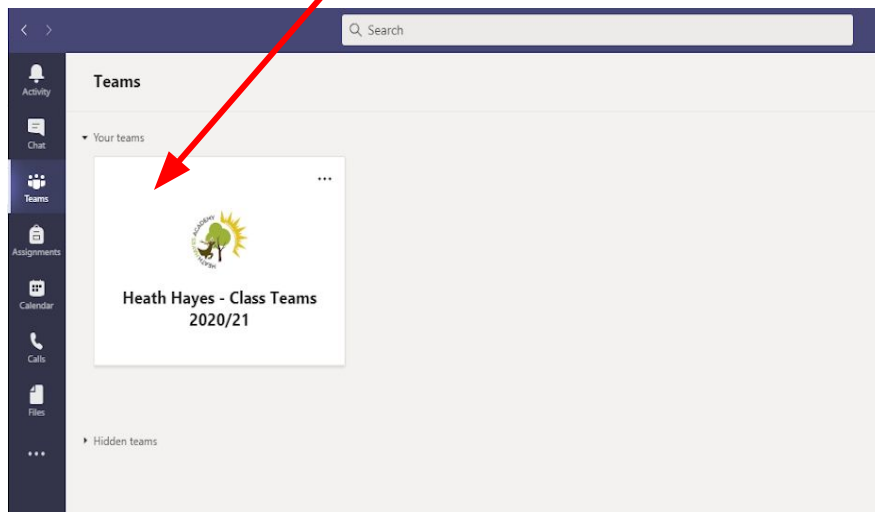
# Heath Hayes Academy

## Remote Education – Online learning

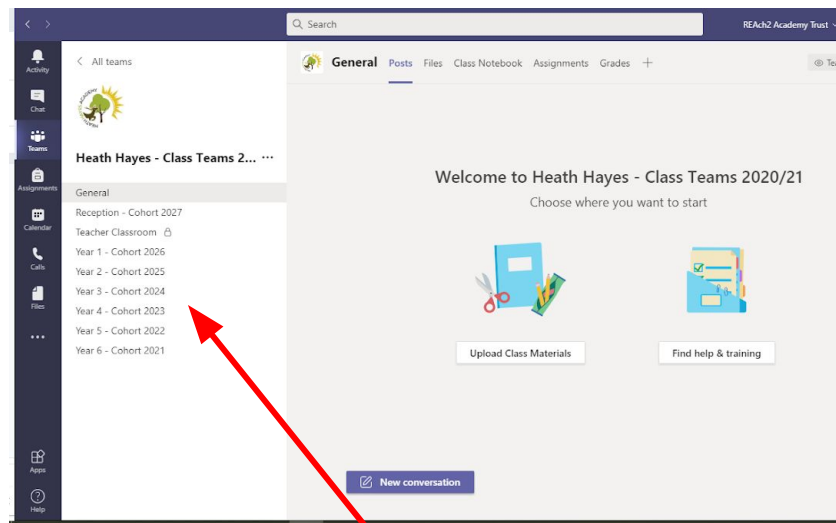


### How it will look

1st Look at Teams



Access to all year groups

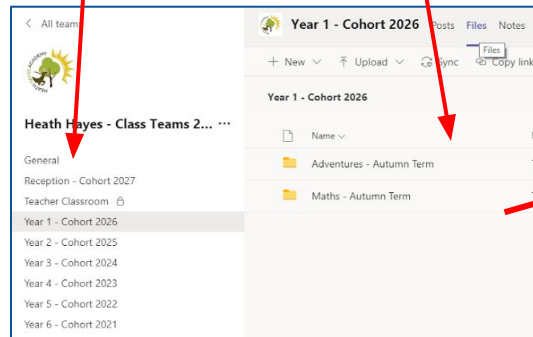




## How it will look

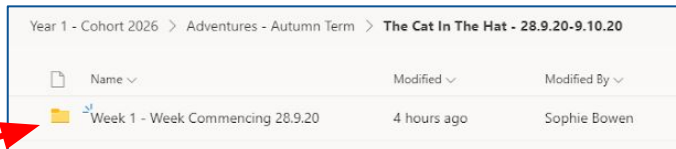
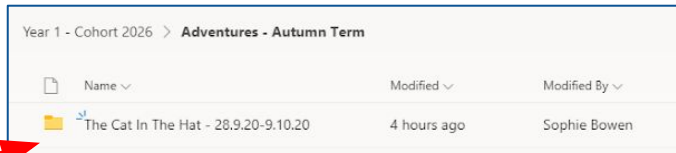


Select your year group and locate 'files'

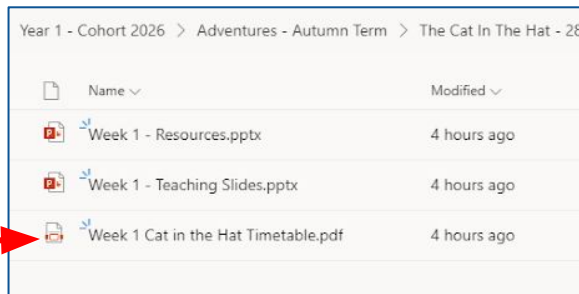


### To view your timetable

Each week a suggested timetable will be located within the 'Adventure (name) WC' folder titled timetable.



- This will be for suggested sessions from 9 - 3 including break and lunch.
- Sessions cover all areas of the curriculum as planned and sequenced through the Hero's Recovery Curriculum.
- Maths teaching support and resources will be in Maths (dated) folder.



Choose the adventure or Maths resources or teaching slides to support each session.  
Each folder will be labelled with the week commencing date.



### Good Morning Year 1!

Write your name.  
Can you write the days of the week?  
Can you write the months of the year?

January  
February  
March  
April  
May  
June

July  
August  
September  
October  
November  
December

Sunday  
Monday  
Tuesday  
Wednesday  
Thursday  
Friday  
Saturday



a b c d e f g h i j k l m n o p q r s t u v w x y z





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### Supporting Children with Special Educational Needs

#### If your child has an EHCP

Your child's class teacher, Miss Langdown (SENDCo), or their 1:1 teaching assistant will be available to support learning at home. If your child accesses their year groups' curriculum, the work set by the class teacher will be appropriate. Adjustments will be made accordingly depending on your child's needs. If your child's learning is usually completed at school using PIVATS, please see the PIVATS section.

#### If your child accesses PIVATS

Highly personalised learning, activities and resources will be available to your child. This will be sent via private message on Microsoft Teams to ensure your child receives the appropriate work for their PIVATS targets. Your child's class teacher or a teaching assistant (if applicable) will support you with the PIVATS tasks and resources.

#### What we can provide:

- If your child usually uses a buff coloured book, we will be sending this home. This reduces visual stress and can help support children with dyslexic tendencies.
- Activities will usually be created with coloured backgrounds.
- An appropriate font size and style will be used.
- Personalised support based on your child's needs from SENDCo and class teacher.

#### How can you support your child?

- Regular brain breaks from learning. This could be going for a walk, playing outside or even a quick workout!
- Using a task-reward system can help motivate your child to continue learning, for example, 15 minutes of writing = 5 minutes reward time.
- Using a visual timetable can help settle children's anxieties as they have information about the day ahead.
- A balance of practical and theoretical learning may benefit your child.