

Heath Hayes Academy's Child-friendly Safeguarding Policy

Date policy was created: June 2025

Agreed by Headteacher

Agreed by Governors

This document, which is known as a "policy", looks at what school staff do to make sure we are kept safe, and what you can do when you think someone is hurting you or someone else. This policy was written by your School Council.

What does 'Safeguarding' mean?

There are trusted people around you that can help you if you are not safe.



Staying safe

The adults in school all wear different coloured Lanyards around their necks.



RED means adults should NOT be walking around school on their own.



GREEN means adults are safe to walk around school on their own.



PURPLE means adults are members of staff at Heath Hayes Academy. If you see an adult wearing a red lanyard on their own, you should tell a member of staff with a purple lanyard straight away.



Only a purple Lanyard can walk around school with a red Lanyard.

Staff will take a register in the morning and afternoon to know we are in school that day. At the end of the day, staff will use their folder to write down who has collected us. In Year 5 and 6, you might be able to walk home on your own if your parents say yes.

Nome	Honday	Tuesday	hiedresday	Thursday	Friday
Shelf initial					
			1		



Who to talk to

All of the staff can help you with your worries, but the safeguarding team are a group of adults that you can speak to at any time if you feel unsafe at school or at home.

The safeguarding team are:









You can talk to one of these adults by asking your teacher to take you to their office.



We learn about the PANTS rule in school. It helps us understand our body belongs to us, and we should tell a safe adult we trust if anything makes us feel upset or worried.



Internet safety

We have a programme at school called Senso that stops us seeing or reading anything that we shouldn't see on the internet. This is to keep you safe.



Bullying

Bullying is unkind behaviour to someone else, every day or lots of times. This could happen at school, at home or on your phone/tablet (Online).

You should always speak up about bullying, by telling a trusted teacher or your family. If you have a phone, make sure your parents or family check your phone.

Is it bullying?

S everal

T imes

On

urpose

School building and the playground

There are lots of things that keep us safe in the school building.

Only teachers and members of staff can use the codes and button scanners.







Sometimes we might hurt ourselves at school by falling over or bumping our heads. The teachers will help us and use the first aid boxes around school to make sure we are okay.



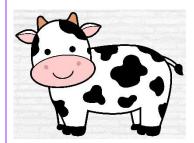
Fire drill



A loud bell will sound and keep going.

We practice lining up and leaving the school building, in case of fire. We must leave the school using the fire exits and line up on the field outside. We must remain calm and quiet.

Lockdown drill



A loud bell will sound and keep going.

Sometimes we need to practice Lockdown, this could be if a cow got out of the field and wanted to come into school. We must lock our classrooms doors, close the blinds, turn off the lights and hide under a table.

